

Spain Visa Application Requirements

1. Duly filled out and signed visa application form
 2. 2 recent passport size photos
Photo specifications:
 - a) NOT USED in previous visas and passports,
 - b) 4 .5cm x 3.5cm, plain white background,
 - c) Hair behind ears
 - d) Neutral face expression,
 - c) Should be sharp focus and clear.
 3. Original passport valid at least 3 months after the intended return from the trip
 4. Photocopy of valid passport data page and emergency page
 5. Original and photocopy of previous passports and visas
 6. Proof of Employment
 - a) If employed, original Certificate of employment and Certificate of approved leave of absence,
 - b) If self employed, copy of DTI/SEC registration and business permits
 - c) If student, proof of enrollment and Certificate of leave of absence if travelling during school year
 7. Photocopy Income Tax Return or BIR form 2316
 8. Original recent Bank Certificate
 9. Bank statement for the last 3 months
 10. Photocopy of International credit cards
 11. Hotel booking confirmation
 12. Airline Booking Itinerary
 13. Travel Medical Insurance
 14. Signed itemized document checklist
 15. Confirmed appointment schedule
 16. Personal Appearance
- Additional supporting documents, if applicable:
17. If attending convention, seminar, conference or meetings; please also submit the following:
 - a) Invitation letter, if invited
 - b) Proof of Registration
 18. If travelling with spouse or children,
 - a) Original Notarized affidavit of support for Children,
 - b) Original NSO Birth Certificate
 - c) Original NSO Marriage Certificate
 19. If sponsored, notarized affidavit of support for children, if company sponsored, guarantee/sponsorship letter
 20. Authorization letter

Please note: Further documents and personal interview may be required by the Consulate General of Spain, if they deem they are necessary.

Visa Fee: ----- Php 3210
Logistics Fee: -----Php 1070
SMS Fee: -----Php 110
Insurance -----Php 1586
Viaje Royale Service Fee: -----Php 2800
Total -----Php 8776 per applicant, non refundable

Processing Time: Minimum of 10-15 working days

No expedite processing.

Fees and form are and subject to change without prior notice.

Processing time may also vary.